



AGENDA

June 15, 2020 ♦ 7:00 p.m.
 Virtual Meeting Platform

I. Call to Order – Dr. Andy Pushchak, Board President

- A. [Pledge](#)
- B. Roll Call:

<input type="checkbox"/> Mr. Jeremy Bloeser	<input type="checkbox"/> Mr. Steven O'Donnell	<input type="checkbox"/> Mrs. Tara Pound
<input type="checkbox"/> Mrs. Amanda Farrell	<input type="checkbox"/> Mr. Josh Paris	<input type="checkbox"/> Mr. Marty Pushchak
<input type="checkbox"/> Mr. Shawn Matson	<input type="checkbox"/> Mrs. Julie Pikiewicz	<input type="checkbox"/> Dr. Andy Pushchak
- C. Approve Agenda and Addendum
- D. Approve Minutes from the May 18, 2020 Regular Board Meeting and the June 8, 2020 Work Session.

II. School Reports

III. Guest and Citizen Comments

- A. All visitors will be recognized and directed by the Board President.
- B. Visitors that have requested to be on the agenda are limited to 10 minutes.
- C. Visitors not on the agenda must sign the visitor's log and are limited to 5 minutes.

IV. Superintendent's Report – Mr. Ken Berlin

V. Business Administrator's Report – Mrs. Vicki Bendig

- A. Treasurer's Reports
 - [General Fund](#): \$4,087,924.37
 - [YTD Budget to Actual Report](#)
 - [Capital Projects](#): \$1,949,656.90
 - [Cafeteria](#): \$148,118.64
 - [Cafeteria Profit/Loss](#): **\$18,398.63** YTD **\$101,252.40**
- B. Bills
 - [Exhibit A1](#) Checks Already Written: \$110,161.45
 - [Exhibit A2](#) Checks Already Written: \$23,065.71
 - [Exhibit A3](#) General Fund Bills: \$304,420.28
 - Exhibit B1 Cafeteria Checks Already Written:
 - [Exhibit B2](#) Cafeteria Bills: \$21,528.35
 - [Exhibit C1](#) Capital Project Fund Bills: \$14,800.00
 - [Exhibit D](#) SHS Activity Fund Report: \$68,088.86
 - **Motion:** To approve the reports, payments and invoices as presented.

VI. Legal Advisement – Dr. Andy Pushchak

VII. **Finance – Mr. Marty Pushchak**

F – 1 (A) Budgetary Transfers

- **Motion:** To approve the monthly budgetary transfer from the budget vs. actual report as outlined in [Exhibit E](#).

F – 2 (A) Adoption of the General Fund Budget for 2020-2021

- **Motion:** To adopt the General Fund Budget for the 2020-2021 fiscal year in the amount of \$25,917,477.00 as outlined in [Exhibit F](#).

F – 3 (A) Real Property Tax

- **Motion:** To approve the Real Property Tax Resolution:
Resolved, that the Wattsburg Area Board of School Directors does hereby levy for the school fiscal year July 1, 2020, to and including June 30, 2021, on each dollar of the total assessment of all real property in the Wattsburg Area School District comprised of the Borough of Wattsburg and Townships of Amity, Greene, Greenfield and Venango in the amount of 19.7786 mills or \$1,977.86 on each one hundred thousand (\$100,000) dollars of assessed valuation of taxable property for general school purposes and the payment of teachers' salaries and rentals to school authorities. This amount reflects no increase from the 2019-2020 year.

F – 4 (A) Per Capita Tax

- **Motion:** To approve the Per Capita Tax Resolution:
Resolved, that the Wattsburg Area Board of School Directors hereby reenacts upon the residents and/or inhabitants of the Wattsburg Area School District, nineteen (19) years of age and older, within the School District a Per Capita Tax in the amount of five (\$5.00) dollars as provided for in the Public School Code of 1949 (Section 679) as amended during the Period July 1, 2020 and ending June 30, 2021.

F – 5 (A) Act 511 Per Capita Tax

- **Motion:** To approve the Act 511 Per Capita Tax Resolution:
Resolved, that the Wattsburg Area Board of School Directors hereby reenacts upon the residents and/or inhabitants of the Wattsburg Area School District, nineteen (19) years of age and older, within the School District a Per Capita Tax in the amount of (\$5.00) dollars as provided for in the Public Law, 1257, dated December 31, 1965, as amended, commonly referred to as Act 511 or as The Local Tax Enabling Act, 53 P.S. Section 6924.101 et seq., during the period July 1, 2020 and ending June 30, 2021.

F – 6 (A) Earned Income Tax (Wage Tax) Resolution

- **Motion:** To approve the Earned Income Tax (Wage Tax) Resolution:
Resolved, that the Wattsburg Area Board of School Directors hereby reenacts and continues an earned income tax, to be levied in the amount of one percent (1%) on salaries, wages, commissions and other compensation earned during the period July 1, 2020 and ending June 30, 2021, on all residents of the Wattsburg Area School District who have attained the age of eighteen (18) years and older, and on the net profits earned during said periods from business, professions or other activities conducted by residents of the said District in accordance with Public Law, 1257, dated December 31, 1965, as amended, commonly referred to as Act 511 or as a The Local Tax Enabling Act, 53 P.S. Section 6924.101 et seq.

F – 7 (A) Realty Transfer Tax

- **Motion:** To approve the Realty Transfer Tax Resolution
Resolved, that the Wattsburg Area Board of School Directors hereby reenacts and continues a Realty Transfer Tax, to be levied in the amount of one percent (1%) on Transfers beginning July 1, 2020, and ending June 30, 2021, of real property or any interest in real property situated within the Wattsburg Area School District in accordance with Public Law, 1257, dated December 31, 1965, as amended, commonly referred to as Act 511 or as The Local Tax Enabling Act, 53 P.S. Section 6924.101 et seq.

F – 8 (A) Local Services Tax

- **Motion:** To approve the Local Services Tax Resolution
Resolved, that the Wattsburg Area Board of School Directors hereby reenacts upon the privilege of engaging in an occupation within the limits of the Wattsburg Area School District, who have attained the age of eighteen (18) years and older, a Local Services Tax in the amount of ten (\$10) dollars as provided in The Local Tax Enabling Act, 53 P.S. Section 6924.101 et seq., during the period July 1, 2020 through June 30, 2021.

F – 9 (A) Act 1 Exclusion Resolution

- **Motion:** To approve the Act 1 Exclusion Resolution - Homestead/Farmstead as outlined in [Exhibit G](#).

F – 10 (A) Food Services Lunch Prices for 2020-2021

- **Motion:** To approve lunch prices for the 2020-2021 school year reflecting no change as follows:

	SHS	WAMS	WAEC
Breakfast	\$1.10	\$1.10	\$1.10
Lunch	\$2.60	\$2.60	\$2.35
Milk	.55	.55	.55

F – 11 (A) Reallocation of Credit

- **Motion:** To reallocate the district's credit limit with Northwest to include Susan Huff, Accounting Clerk with a \$5,000 credit limit.

F – 12 (A) Transfer Funds Agreement & Wire Transfer Authorization

- **Motion:** To authorize Susan Huff to transfer funds/wire transfers on behalf of the district up to \$2,000,000.00.

VIII. **Building and Grounds – Mr. Josh Paris**

B – 1 (A) District Paving Bid Award

- **Motion:** To award the district paving project to Cross Paving at the bid of \$46,000.00

B – 2 (A) Athletic Field Change Orders

- **Motion:** To approve the following Change Orders for the Athletic Field Project to be funded out of the project contingency.
 - Additional Drainage Change Order #3 [Exhibit H](#)
 - Backstop Fencing Change Order #4 [Exhibit I](#)

IX. **Personnel – Mr. Jeremy Bloeser**

P – 1 (A) Resignations

- **Motion:** To accept the following resignations:
 - Noelle Naughton, WAMS Learning Support Teacher effective August 18, 2020.
 - David Knight, School Resource Officer effective June 5, 2020.
 - Stephanie Guild, WAEC 3rd Grade Teacher effective June 8, 2020.
 - Lesa Kimball, PIMS/Child Accounting Coordinator for the purpose of retirement effective June 30, 2020.

P – 2 (A) Leave Requests

- **Motion:** To approve Sabbatical Leave for Todd Talbot effective August 19, 2020 through January 15, 2021.

P – 3 (A) Summer Help

- **Motion:** To approve the following Summer Help
 - Meckenzie Jones as Maintenance Summer Help at the rate of \$10.00/hour effective June 8, 2020.
 - Noah Belden and Christopher Lynde as Summer Technology Help at the rate of \$10.00/hour effective June 1, 2020.

P – 4 (A) Extended School Year

- **Motion:** To approve Samantha Szoszorek as an ESY Teacher anticipated the month of July 2020 and possibly August 2020 to be paid at contractual rate according to the WASD/WEA Collective Bargaining Unit Agreement

P – 5 (A) Athletic Trainer Agreement

- **Motion:** To approve the agreement between Regional Health Service and Wattsburg Area School District for Certified Athletic Trainer Services effective July 1, 2020 and terminating June 30, 2025 as outlined in [Exhibit J](#).

P – 6 (A) Superintendent Performance Evaluation

- **Motion:** To approve the Superintendent's 2019-2020 Annual Performance Evaluation.

P – 7 (A) Appointments

- **Motion:** To approve the following appointments:
 - Amanda Ewanick as WAEC Teacher, at Bachelors, Step 2 effective August 19, 2020.
 - Samantha Szoszorek as WAMS Learning Support Teacher at Masters, Step 1 effective August 19, 2020.
 - Michael Rimdzius as LT Substitute – SHS anticipated August 19, 2020 through January 15, 2021 at Masters, Step 1.

P – 8 (A) Job Descriptions

- **Motion:** To approve the revised job descriptions as follows:
 - Business Administrator - [Exhibit K](#)
 - Client Technology Specialist – [Exhibit L](#)
 - Technology Systems and Service Administrator – [Exhibit M](#)
 - Technology Systems and Services Network Specialist – [Exhibit N](#)

- PIMS & Child Accounting Coordinator – [Exhibit O](#)

P – 9 (A) Act 93 Agreement

- **Motion:** To approve the revised Act 93 Agreement for the Technology Systems & Services Administrator.

P – 10 (A) Business Administrator Employment Agreement

- **Motion:** To approve the Employment Agreement between Vicki Bendig, Business Administrator and WASD effective July 1, 2020 through June 30, 2025.

P – 11 (A) WASD Organizational Chart

- **Motion:** To approve the Wattsburg Area School District Organizational Chart as outlined in [Exhibit P](#).

P – 12 (A) Attendance at Meetings

- **Motion:** To approve attendance for travel reimbursement for all PDE related meetings and the following meetings for the 2020-2021 school year:
 - Superintendent
 - Curriculum Meetings
 - Federal and Special Program Meetings
 - Superintendent Advisory Meetings
 - Other District related meetings
 - Assistant to the Superintendent
 - Curriculum Meetings
 - Federal and Special Program Meetings
 - Other District related meetings
 - Professional Development and other job-related meetings as approved by the Superintendent
 - Business Administrator
 - PSBO Meetings
 - Business Administrators' Meetings
 - Federal and Special Meetings
 - Other District related meetings
 - Principals
 - Erie County Principals' Meetings for all principals.
 - Special Education Supervisor
 - Special Education Supervisor Meetings
 - Plant Operations and Transportation Supervisor
 - Plant Operations Supervisors' Meetings
 - Superintendent Secretary
 - Personnel meetings
 - Certification meetings
 - Superintendent Secretary's meetings
 - Tim Malinowski
 - Cyber Meetings
 - PIMS Child Accounting Coordinator
 - A/CAPA Meetings
 - PIMS/Penndata
 - Athletic Director

- District 10 and the Erie County Athletic meetings
- School Psychologist
 - Erie County Special Education for School Psychologists meetings
- Speech/Language Pathologist
 - Special Education Speech/Language Pathologist meetings
- Discovery Teacher
 - Gifted/Talented Meetings and required trainings

X. **Policy – Mrs. Amanda Farrell**

PL – 1 (A) Policies Second Reading

- **Motion:** To approve the second reading of the following policies
 - Policy 006.1 Attendance at Meeting Via Electronic Communications – [Exhibit Q](#)
 - Policy 222 Tobacco and Vaping Products – Students – [Exhibit R](#)
 - Policy 323 Tobacco and Vaping Products – Employees – [Exhibit S](#)
 - Policy 626 Federal Fiscal Compliance – [Exhibit T](#)
 - Policy 707 Use of School Facilities - [Exhibit U](#)
 - Policy 810.1 Commercial Driver's License Drug and Alcohol Clearinghouse – [Exhibit V](#)
 - Policy 904 Public Attendance at School Events (Attachment to policy also updated) – [Exhibit W](#).

PL – 2 (A) Administrative Guidelines

- **Motion:** To approve the Administrative Guidelines for Policy 810 as outlined in [Exhibit X](#).

XI. **Curriculum – Mrs. Julie Pikiewicz**

C – 1 (A) Erie County Special Education Transition Program

- **Motion:** To approve the Special Education Transition Operating Agreement as outlined in [Exhibit Y](#).

C – 2 (A) Study Sync

- **Motion:** To approve the pilot of Study Sync at the high school level for the 2020-2021 school year at a cost not to exceed \$4,002.46 as outlined [Exhibit Z](#).

C – 3 (A) Honor Distinction

- **Motion:** To approve the addition of an honors distinction to 7th and 8th grade English beginning the Fall of 2020-2021.

C – 4 (A) Personal Finance Course

- **Motion:** To approve the implementation of Personal Finance Course for the high school for the 2020-2021 school year.

C – 5 (A) Pear Deck and Loom

- **Motion:** To approve the purchase of PearDeck as outlined in [Exhibit AA](#) and Loom for online learning at a cost not to exceed \$3,000.

XII. **Technology – Mrs. Tara Pound**

XIII. **Transportation – Mr. Steven O'Donnell**

XIV. **Athletic/Extra-Curricular – Mr. Shawn Matson**

AE – 1 (A) Extra-Curricular Resignation

- **Motion:** To accept the resignation of Derek Peterman as Stage Coordinator effective May 19, 2020.

AE – 2 (A) Extra-Curricular Appointments

- **Motion:** To approve the extra-curricular appointments for the 2020-2021 school year as outlined in [Exhibit BB](#).

AE – 3 (A) Athletic Appointments

- **Motion:** To approve the fall coaching appointments for the 2020-2021 school year as outlined [Exhibit CC](#).

XV. **Miscellaneous**

M – 1 (A) Kidder Media Agreement

- **Motion:** To approve the agreement between Kidder Media and Wattsburg Area School District for Fall Newsletter production as outlined [Exhibit DD](#).

M – 2 (A) Surplus Items

- **Motion:** To approve the surplus items as outlined [Exhibit EE](#).

M – 3 (A) Pyramid Healthcare Agreement

- **Motion:** To approve the Student Assistance Program Agreement between Pyramid Healthcare and Wattsburg Area School District for the 2020-2021 school year as outlined in [Exhibit FF](#).

M – 4 (A) Safe Harbor Behavioral Health Agreement

- **Motion:** To approve Affiliation Agreement between Safe Harbor Behavioral Health of UPMC Hamot and Wattsburg Area School District for the 2020-2021 school year as outlined in [Exhibit GG](#).

XVI. **Erie County Technical School – Mr. Steven O'Donnell**

XVII. **Northwest Tri-County Intermediate Unit – Dr. Andy Pushchak**

XVIII. **Board Correspondence and Dialogue**

XIX. **Adjournment**